

**UNITED STATES DISTRICT COURT  
SOUTHERN DISTRICT OF ALABAMA**

March 2, 1995

**Re: Criminal Justice Act Panel of Attorneys; Application for Membership to the CJA Panel  
for the United States District Court for the Southern District of Alabama**

Dear Attorney:

Pursuant to this Court's Criminal Justice Act Plan, as amended, effective February 28, 1994, a Panel Selection Committee has been appointed and will meet in the near future for the purpose of developing a panel of attorneys available for appointment to criminal cases in the Southern District of Alabama. The panel of attorneys will consist of private attorneys regularly practicing before the Court who have demonstrated their professional responsibilities, interests, and abilities in criminal practice and in representing the legally indigent.

As you may know, a Community Defender Organization has been incorporated in this District and is expected to become operational within the next few months. This organization which is headed by Carlos Williams, the Federal Defender, and supported by three assistant federal defenders, will be called upon to represent most, but not all, of the indigent criminal defendants in this District. It is estimated that approximately twenty-five percent of the indigent criminal defendants in this District will require representation by attorneys who are eligible for appointment. These attorneys will be appointed from the panel of attorneys designated by the Panel Selection Committee.

If you are interested in serving as a member of the panel, you must complete the enclosed application and submit same to the Clerk of Court. Even though you may have previously accepted appointments in criminal cases in this District, you must complete and return the application. Please be advised that your submission of an application will not necessarily result in your selection to the panel of attorneys. Pursuant to the Criminal Justice Act Plan, the Panel Selection Committee is required to meet at least once every six months and will consider additional applications for panel membership as needed.

Thank you for your interest in serving as a member of the panel.

Sincerely,

Panel Selection Committee

**APPLICATION FOR MEMBERSHIP TO THE  
CRIMINAL JUSTICE ACT PANEL FOR THE  
UNITED STATES DISTRICT COURT FOR THE  
SOUTHERN DISTRICT OF ALABAMA**

Name: \_\_\_\_\_

Firm: \_\_\_\_\_

Business address: \_\_\_\_\_

\_\_\_\_\_

Telephone: \_\_\_\_\_

Social Security No.: \_\_\_\_\_

Date admitted to Alabama Bar: \_\_\_\_\_

Date admitted to Southern District: \_\_\_\_\_

Date admitted to Eleventh Circuit: \_\_\_\_\_

Other courts and states in which you are admitted or licensed to practice and dates of admission:

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\_\_\_\_\_

\_\_\_\_\_

Professional organizations to which you belong: \_\_\_\_\_

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\_\_\_\_\_

\_\_\_\_\_

Have you ever been disciplined by the bar of any state or by any court? \_\_\_\_ If yes, explain.

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Check type of panel or panels on which you are willing to serve:

\_\_\_\_\_ CJA Panel (receive voluntary appointments on rotation basis)

\_\_\_\_\_ Training Panel (receive voluntary appointments to assist as co-counsel for training purposes and without compensation)

Summarize your experience in the representation of federal criminal defendants, giving the number of federal criminal cases you have handled, including the number of jury trials, guilty pleas, and dismissals or other dispositions.

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Have you had experience in federal district court handling habeas corpus cases? \_\_\_\_\_ If so, summarize your experience.

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Have you had experience in handling federal criminal appeals? \_\_\_\_\_ If so, summarize your experience.

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Summarize your experience in the representation of state criminal defendants.

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Summarize your experience in other federal litigation, particularly before juries and on appeal.

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Summarize the general nature of your law practice, stating what percentage of your total practice involves the representation of criminal defendants.

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Do you have ready access to a library containing materials necessary to the preparation of a federal criminal case? \_\_\_\_\_ Explain whether your firm possesses such materials or whether you have access to federal research materials from other sources.

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Are you fluent in any foreign language? \_\_\_\_\_ If so, specify.

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Have you ever been employed as a prosecutor, public defender or judicial law clerk? \_\_\_\_\_ If so,

specify the employer and dates of employment.

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Have you had any experience in the trial of death penalty cases? \_\_\_\_\_ If so, please summarize the nature of your experience.

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Please list any legal seminars you have attended in the last five years concerning federal or state criminal defense, appellate advocacy or death penalty defense, stating the subject matter of the seminar, the sponsor, the approximate number of hours attended and the approximate dates of the seminar.

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Summarize any other legal training or experience you have which may qualify you to serve on the CJA Panel.

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If you are not selected for appointment on the CJA Panel, do you desire to be included on a Training Panel, which would be composed of attorneys less experienced in federal criminal practice who desire to gain experience by assisting members of the panels on their cases without compensation?

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If selected for appointment on the CJA Panel, are you willing to attend, on an annual basis, continuing legal education training to insure that you remain current on recent developments in the law relevant to federal criminal defense? (The Office of the Federal Public Defender will provide training each year free of charge to panel members.) \_\_\_\_\_

I have carefully read the foregoing application and certify that the information is true and correct to the best of my knowledge.

\_\_\_\_\_  
SIGNATURE OF APPLICANT

\_\_\_\_\_  
DATE

Return to: Charles R. Diard, Jr., Clerk of Court, U. S. District Court  
Southern District of Alabama  
113 Saint Joseph Street  
Mobile, Alabama 36602  
Telephone: (334) 690-2371; Fax: (334) 694-4297